

## Form for students who require additional support



Please complete this form **digitally**. It is easier for us to capture your data if you do **not** fill in the form by hand.

### 1. We welcome your application

We welcome applications from students with disabilities. By completing this form, you help us to form a clearer picture of your needs, which will enable us to see how we could support you, should you be admitted.

As in the case of all other applicants, first of all we consider your academic merits and whether you comply with the admission criteria for the course that you want to apply for. Then we will consider what is reasonable and practical for the specific programme to which you have applied.

### 2. We protect your information

We will respect your privacy and keep your information confidential. However, we must share relevant information with key academic, administrative and support staff members. They need such information to determine how we might best support you, should you be admitted for studies at SU.

### 3. Upload this form, along with the supporting documents, to your application profile

Please upload the completed form and all supporting documents (e.g. any copies of medical or psychological proof of your condition and/or disability) to your application profile (<https://student.sun.ac.za/signup/>). It is very important that we receive all your documents and submitted application by the closing date. We cannot process your application unless we have all the necessary information.

### 4. Should you need assistance or information

Call the Disability Unit at the Centre for Student Counselling and Development (CSCD) to learn about the kind of support the University offers on +27 (0) 21 808 4707, email [disability@sun.ac.za](mailto:disability@sun.ac.za) or visit [www.sun.ac.za/cscd](http://www.sun.ac.za/cscd). You are welcome to contact your faculty for more information.

### 5. When you arrive on campus

We present an orientation session for students with disabilities every year. It takes place at the end of January, as part of the orientation programme for newcomer students.

Remember to apply for assistance with the Disability Unit as soon as possible after registration. Also see our website for more info – [www.sun.ac.za/cscd](http://www.sun.ac.za/cscd)

When we receive your form, we send it to the faculty or faculties to which you are applying so that they can determine whether they are able to support you. The personal information you provide here also allows us to locate your application swiftly.

### 6. How can we reach you?

Name and surname

Applicant ID

Date of birth

Cell number

Email address

Home address



## Your studies

### Which programme(s) will you apply for?

Programme 1

(Specify the study field, e.g. BA (Humanities), MSc (Food Science))

Programme 2

Programme 3

## Particulars of your disability

We would like to gain a better understanding of the kind of support that you may need. However, we might not be able to assist in all the ways that you require.

1. Upon application, you indicated that you have a disability. Please describe it briefly.

2. What kind of support did you receive at secondary school level or at another institution of higher learning?

3. Do you have a mobility disability and/or make use of a wheelchair? If you use a wheelchair, please describe the type of wheelchair that you use. What support or assistance would you need to participate in activities like fieldwork, community interaction, or laboratory work?

### 4. Assistance to move about on campus

- ☐ I use a guide dog or service dog, or I intend to apply for a dog.
- ☐ I require assistance at the start of my studies to orient myself on campus (e.g. where pedestrian and wheelchair friendly routes are).



**5. Assistance in the classroom and other learning environments**

- ☐ I cannot do laboratory work without assistance (e.g. work involving a microscope, dissections or experiments).
- ☐ I would require a sign language interpreter if one were available.

**6. My study material must be converted timeously into:**

- ☐ Electronic format (PDF or MS Word) ☐ Braille ☐ Increased font size

Would you require additional assistance during lectures or practicals (e.g. that the lecturer use a microphone in a large lecturing hall)? If so, please specify below:

**7. Support during tests, examinations, and other forms of assessments**

- ☐ I need extended time for oral and/or written assessments.
- ☐ I need an alternative way to be assessed – I would like a consultation about this.

**a) My study material must be converted into:**

- ☐ Electronic format (PDF or MS Word)
- ☐ Braille
- ☐ Increased font size (please specify)  pt
- Preferred paper size ☐ A4 ☐ A3

**b) I answer question papers as follows:**

- ☐ I write down the answers by hand ☐ With the assistance of a scribe
- ☐ With the assistance of a reader ☐ With the assistance of a sign language interpreter
- ☐ With the assistance of a computer (but without specialised support software)
- With the assistance of a computer as well as support software: ☐ JAWS ☐ NVDA ☐ ZoomText
- ☐ READ & WRITE ☐ Dragon Dictate Other

**8. Assistance at the residence**

If you were placed in a University residence, what kind of assistance would you require? (e.g. adapted bathroom facilities, gender neutral bathroom areas or accessible routes)

**9. Financial Assistance**

Are you receiving financial support for your studies and personal needs?

- ☐ YES ☐ NO

**10. Indicate and elaborate on any other special needs or assistance that may be required:**

