Stellenbosch

INFORMATION TECHNOLOGY DIVISION ICANDELO LOLWAZI NGEZETEKHNOLOJI INFORMASIETEGNOLOGIE AFDELING

## Sign up

# Password Regulations

Establishing standards and guidelines for the creation of strong passwords, the protection of those passwords and the frequency of change.

### **Password requirements**



#### Length

Must be at least 14 characters long Use a passphrase like a sentence for example Coffee1\_first!



#### Complexity

Use alphanumerical characters for example: COff33\_f1rst! At least one uppercase letter (A-Z) At least one lowercase letter (a-z) At least one number (O-9) At least one special character (~!@ #\$%^&\*()\_+":?> (leaving a space is also a character but not at the end of the passphrase)



#### History

The passwords are stored in a history list keeping a record of the last 10 passwords



#### Age

The minimum password age is set to 30 days



#### Banning

A deny list will prevent users from using password from dictionaries, repetitive or sequential characters

## User responsibility

- **1** Stellenbosch University (SU) passwords must meet the requirements outlined in the requirements section
- 2 SU passwords must be unique and different from other personal services
- **3** SU passwords must be changed and the request to change will be by the system
- SU passwords may not be shared
- 5 SU passwords must never be written down

### Reset options

- Self-service Password Reset
- Send an email to info@sun.ac.za or help@sun.ac.za
- PLEASE NOTE: A user's identification must be verified either in person or video conference