

Date: 12 August 2021

EVDS Communication 17: Update on Back Capturing on EVDS No 2

Dear Colleagues

This communication is to inform you of recent changes to some EVDS user profiles.

Update

1. If you have a vaccinator account, you can back capture. You do not need a separate back capturing account. However, when back capturing, you must be careful to click the back capturing button on EVDS, so you capture the correct details on the system.
2. If you have a back capturing account, you can back capture.
3. The system has changed so that you no longer can have **both** a back capturing account and a vaccinator account. You can have one or the other.

Most common problem with back capturing

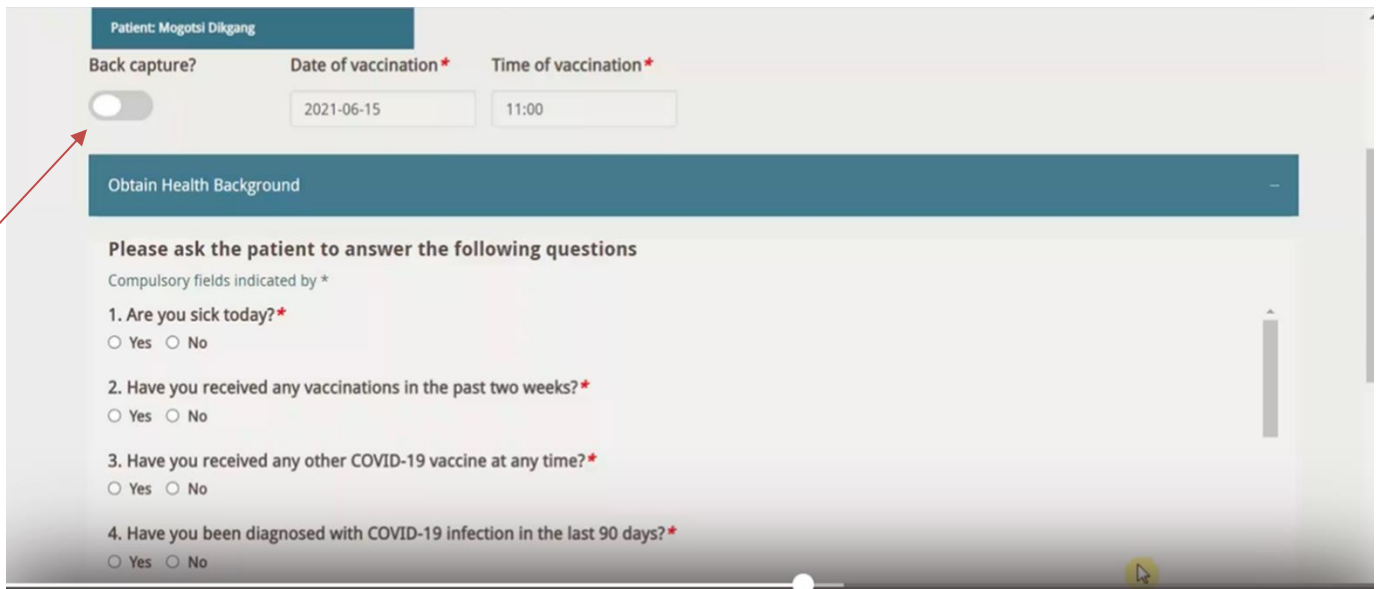
The most common errors that occur with back capturing are that the back capturer does not capture the correct date, time, vaccination site and name of vaccinator. This occurs because the person doing the back capturing does not click the **back capturing button on EVDS**. In this communication, we will show you how to prevent this error.

How to make sure I back capture correctly- quick guide

1. When back capturing, remember that you are entering the record of a vaccination that has occurred in the past. You will therefore have to enter the vaccination date, vaccination time, vaccination site and the name of the vaccinator who actually did the vaccination. As a start, you will need a fully completed vaccination form.
2. When back capturing, it is critical to click the back capturing button on EVDS. If you do not click the back capturing button, and you are a vaccinator, the system will capture the date and time of the vaccination in real time, and will capture you as the vaccinator

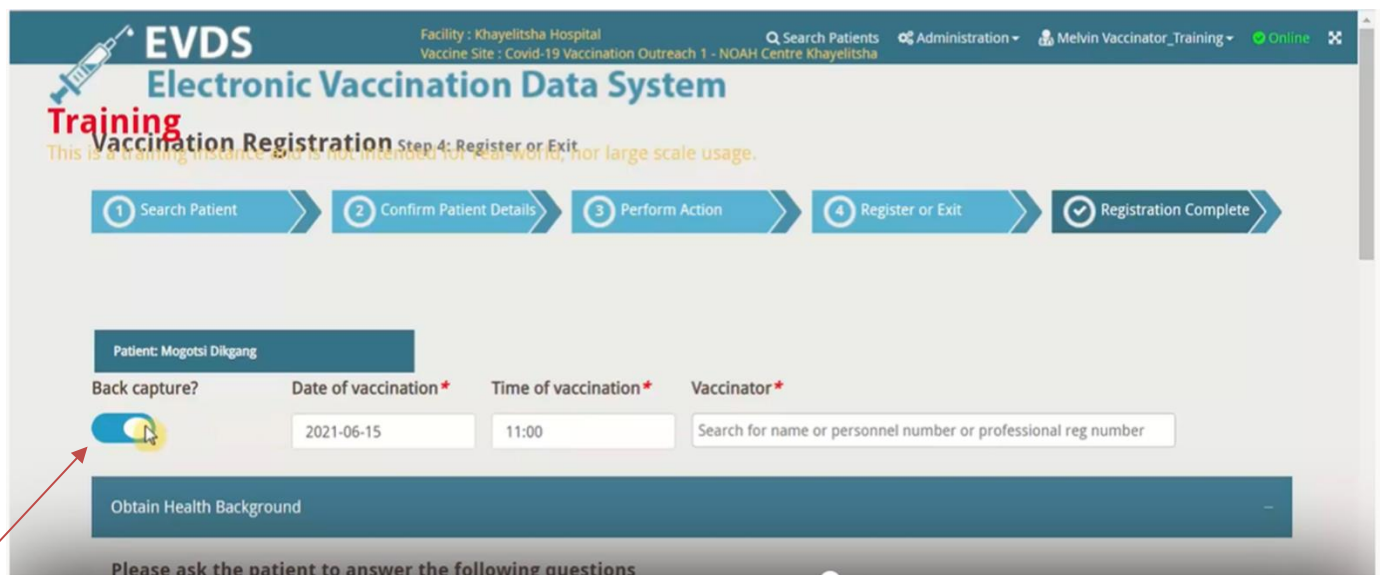
3. Using the back capturing button

This button can be found on the EVDS page just before you enter information on the health background of the patient.



The screenshot shows the 'Back capture?' toggle switch in the 'Off' position. A red arrow points to the toggle. The form includes fields for 'Date of vaccination*' (2021-06-15) and 'Time of vaccination*' (11:00). Below these fields is a blue button labeled 'Obtain Health Background'. Underneath the button, there is a section titled 'Please ask the patient to answer the following questions' with four numbered questions, each with 'Yes' and 'No' radio button options.

If you click the button, you will see the fields open up and you will be able to see the fields for date of the vaccination, time of vaccination and the name of the vaccinator.



The screenshot shows the 'Back capture?' toggle switch in the 'On' position. A red arrow points to the toggle. The form includes fields for 'Date of vaccination*' (2021-06-15), 'Time of vaccination*' (11:00), and 'Vaccinator*'. The 'Vaccinator*' field has a search input with the placeholder text 'Search for name or personnel number or professional reg number'. Below these fields is a blue button labeled 'Obtain Health Background'. Underneath the button, there is a section titled 'Please ask the patient to answer the following questions'.

Using the information on the vaccination form, you can enter the date of the vaccination, the time of the vaccination and who the vaccinator was. This is the most critical step when back-capturing, but it is important to complete the entire back capturing process.

This is a screenshot of the EVDS registration form. At the top, there is a progress bar with five steps: 1 Search Patient, 2 Confirm Patient Details, 3 Perform Action, 4 Register or Exit, and Registration Complete. The patient name is Mogotsi Dikgang. Below the patient name, there are four fields: 'Back capture?' (a toggle switch that is turned on), 'Date of vaccination *' (2021-06-13), 'Time of vaccination *' (10:00), and 'Vaccinator *' (Lesley Vaccinator_Training). A red arrow points from the text above to the 'Perform Action' step in the progress bar. Below the form, there is a button labeled 'Obtain Health Background' and a note: 'Please ask the patient to answer the following questions' and 'Compulsory fields indicated by *'.

The EVDS provincial team will be arranging additional training on back capturing.

If you have any queries or need help, please contact your District Office, melvin.moodley@westerncape.gov.za or Lesley.shand@westerncape.gov.za

Regards

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