

# INFORMASIE TECHNOLOGIE

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### USE OF SUN EMAIL FOR COMMERCIAL PURPOSES



*er, we use our sun emails every day. But did you know that every year when you  
see to the Electronic Communication Policy?*

*! unacceptable use of the University's electronic communication facilities, which  
the full [ECP policy here](#)) According to the ECP, point 3.1.3: "The User shall be  
y for the purpose for which the User has been authorised."*

*ed to advance the mission of the University. This includes learning, teaching,  
outreach, the commercial activities of the University, or the administration necessary*

*itimate institutional purposes only, therefore the use of IT facilities for non-University  
gain, is a violation of this policy. You may not use the IT Facilities to advertise any  
sed by the University.*

*Unfortunately, it's come under our attention that some staff use their sun email address to distribute information regarding  
beauty products, Tupperware, etc. and acting as agent for the sale of these products. Any bulk unsolicited mail or  
commercial advertising of other businesses are not allowed on the University network.*

*If you need to send personal emails, rather consider getting a free email account, for example, [Gmail](#). Separating your  
business and personal activities is also better security practice in the long run and will protect you and the University  
network. However, if you use your sun address for personal activities, keep in mind that the University owns any  
communication sent via email. If needed, University management has the right to access any material in your email or on  
your computer.*

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